

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Campus code of conduct for Students, Teachers,



Communication :: info@sonamukhi college.ac.in
Students' Gateway :: students@sonamukhi college.ac.in
Call # +91-3244-275251

www.sonamukhi college.ac.in

SONAMUKHI COLLEGE

23°17'41.2"N 87°24'32.9"E

P.O. & P.S. - Sonamukhi, Dist.-Bankura,
West Bengal, India -722 207

NAAC:B+ 2022
AISHE : C-44762

7.1.10-The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

CAMPUS CODE OF CONDUCT FOR STUDENTS

Sonamukhi College, Sonamukhi, Bankura

1. Any types of ragging is prohibited within the College campus and in such cases students may drop a written complaint in the Complain Drop Box of the College. If found guilty the Institution suspends the concerned students.
2. Duty of every student is to attend their classes punctually and regularly as attendance of 75% working days is a compulsory measure and cheating or copying during examinations is forbidden.
3. During the college - hour's unnecessary gossip, loitering, smoking, drinking alcohol, using cell phones is strictly prohibited.
4. No capitation fee is allowed in the college.
5. Grievance redressal mechanism of the college is so rigid to control any types of nuisance, social discrimination within the college premises.
6. The College Governing Body, the Principal and the Grievance Redressal Cell, Bishakha Cell is strict to control the serious breaches of discipline, misconduct and sexual harassment.
7. Academic dishonesty is forbidden and the students are expected to uphold integrity to reach the educational goals.
8. Students are to follow the quotes from inspirational philosophers as affixed on college - walls.



[Signature]
Principal
Sonamukhi College
Sonamukhi, Bankura

Staff and Principal





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CAMPUS CODE OF CONDUCT FOR Teachers

Sonamukhi College, Sonamukhi, Bankura

- 1) Participating in any private coaching class is prohibited.
- 2) In accordance with the noble profession of teaching, the teacher is expected to have a decent and dignified behaviour and conduct.
- 3) The teacher shall always think of educational betterment and refrain from discrimination and disintegration.
- 4) As a vigilant citizen the teacher shall render voluntary service for community development.
- 5) A teacher shall always impart adequate knowledge and guide the students to become an ideal human being.

CODE OF CONDUCT OF NON-TEACHING STAFF

Sonamukhi College, Sonamukhi, Bankura

- 1) Regular and punctual attendance for smooth running of college.
- 2) Availability during working hours.
- 3) Maintenance of calm, cool and congenial atmosphere within the campus.
- 4) To take prior permission before being absent from duties.
- 5) Always needed vigilance.



Bm
30/8/21
Principal
Sonamukhi College
Sonamukhi, Bankura



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CODE OF CONDUCT OF PRINCIPAL

Sonamukhi College, Sonamukhi, Bankura

- 1) As administrator to impart Good Governance.
- 2) Co-ordinating different sectors and committees for developmental planning.
- 3) To ensure equality, justice, unity, integrity and well-being.
- 4) Observance and implementation of orders from Higher Authority from time to time.
- 5) Transparency in every spheres.




Principal
Sonamukhi College
Sonamukhi, Bankura

Various committees to monitor the activities

MEETING RESOLUTION BOOK			
ক্রমিক/Meeting No.	উপস্থিত সভ্যগণের নাম		স্থান/Place
ANNEXURE II ** At a Glance - GB, FC And All other Revised (GB meeting on 13/7/2023) Subcommittees			
Sl	Committee	Members	Designation
1	Governing Body	(i) Sri Sarangi Mukherjee, Ex. Chairman	Sonamukhi Municipality
		(ii) Dr. Hridaynanda Mandal	Principal
		(iii) Dr. Nityananda Patra, K. A. Mahavidyalaya	Principal
		(iv) Dr. Jaymalva Ghar, District Hospital	Physician
		(v) Udaychandra Saha, Indus Mahavidyalaya	Asst. Prof. of Chemistry
		(vi) Suchitra Mukherjee, Jomini Roy College	Asso. Professor of Prof. Sc.
		(vii) Arpan Bhattacharya, Ramananda College	Asst. Prof. of Prof. Sc.
		(viii) Dr. Ratul Saha	Asst. Prof. of Economics
		(ix) Dr. Dipak Kr. Hens	Assistant Prof. of Botany
		(x) Dr. Manas Kumar Ganguli	Librarian
		(xi) Anisur R. Mandal	L.D.C. & Acct. in charge
(xii) Students' representative (G.S.)	From Students' Election		
Sl	Committee	Members	Designation
2	Finance Sub-committee	(i) Dr. Hridaynanda Mandal	Principal
		(ii) Dr. Nityananda Patra, Principal	K. A. Mahavidyalaya
		(iii) Dr. Ratul Saha	Asst. Prof. of Economics
		(iv) Dr. Dipak Kr. Hens	Assistant Prof. of Botany
		(v) Dr. Manas Kumar Ganguli	Librarian
		(vi) Anisur R. Mandal	L.D.C. & Acct. in Charge
		(vii) Students' representative (G.S.)	when available
Sl	Committee	Members	Designation
3	Internal Quality Assurance cell	(i) Dr. Hridaynanda Mandal	Principal
		(ii) Dr. Subhra Kanti Mukhopadhyay	Prof. of Microbiology, III
		(iii) Dr. Jaymalva Ghar	Physician & Govt. Nominee
		(iv) Dr. Jnanajal Chanda	Asso. Prof. of Chemistry
		(v) Dr. Sadhan Kr. Roy	Asst. Prof. of Chemistry
		(vi) Dr. Subir Kumar Chowdhury	Asso. Prof. of Commerce
		(vii) Jaydeep Singha	Asst. Prof. of Philosophy
		(viii) Dr. Sadhan Kr. Patra	Asst. Prof. of Sanskrit
		(ix) Dr. Manas Kumar Ganguli	Librarian
		(x) Dr. Dipak Kr. Hens	Asst. Prof. of Botany
		(xi) Susovan Mondal	Asst. Prof. of Zoology
		(xii) Subhasree Majumdar	Asst. Prof. of Zoology
		(xiii) Dr. Saikat Datta	Asst. Prof. of Physics
		(xiv) Dr. Ratul Saha	Asst. Prof. of Economics
		(xv) Dr. Saikat Hossain	Asst. Prof. of Physics
		(xvi) Pulak Banerjee, Xpro India Ltd	Dr. Gen. Manager
		(xvii) Guri Shankar Adhikary	President, Alumni Asso.
		(xviii) Anoke Gaiti	NTS
Sl	Committee	Members	Designation
4	Internal Complain Cell (ICC) as per Vishakha guideline on sexual harassment	(i) Dr. Hridaynanda Mandal	Principal
		(ii) Subhasree Majumdar	Assistant Prof. of Zoology
		(iii) Saikat Ash, Durgapur Women's Dev. Org.	Gen. Secretary
		(iv) Dr. Sumana Sanyal	Assistant Prof. of Bengali
		(v) Bidisha Hossain	Asst. Prof. of Bengali
		(vi) Sk. Mousil Hossain	Asst. Prof. of Bengali
		(vii) Ashok Dhanu	Assistant Prof. of Bengali
		(viii) Kanti Datta	SACTI-II in Philosophy
		(ix) Boni Roy	Sweeper
		(x) Students' female representative	Library Attendant
Sl	Committee	Members	Designation
5	Anti Ragging Sub-Committee & Squad	1. Dr. Hridaynanda Mandal	Principal
		2. Dr. Dipak Kr. Hens	Assistant Prof. of Botany
		3. Dr. Subir Kumar Chowdhury	Asst. Prof. of Commerce
		4. Padmalochan Hossain	Asst. Prof. of English
		5. Subhasree Majumdar	Assistant Prof. of Zoology
		6. Anin Samajpati	Asst. Prof. of Commerce
		7. Lakshmi Mondal	Lab. Attendant of Zoology
		8. Shibani Bhattacharya	Lab. Attendant-Chemistry
		9. Students' Representative (G.S.)	When available

Sl. No. 4 ICC as per Vishakha guidelines on sexual harassment

Sl. No. 5 Anti-ragging Sub-committee and squad

MEETING RESOLUTION BOOK

ANNEXURE-II

** At a Glance : GB, FC And All other Revised (GB meeting on 13/7/2023) Subcommittees

wef 03/7/2023

Sl.	Committee	Members	Designation	Remark
11	Routine Sub-committee	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Secretary, Teachers' Council		
		iii) SK Moinul Hoque	Assistant Prof of Bengali	Convenor
		iv) Dr Swapan Kumar Samanta	Asso. Prof. of Commerce	
		v) Indrajit Das	Asso. Professor of Pol. Sc.	
		vi) Dr Parthasarathi De	Associate Prof. of Botany	
		vii) Subhendu Ruidas	Asst. Prof of Mathematics	
		viii) Jaydeep Singha	Asst. Prof of Philosophy	
		ix) Rajesh Kr Dikshit	Asst. Prof of Commerce	Jt Convenor
		x) Swagata Chakraborty	SACT in Pol. Sc.	
		xi) Kanber Mahanta	SACT in Pol. Sc.	
12	Library Sub-Committee	1 Dr Bappaditya Mandal	Principal	Chairperson
		2 Dr Manas Kumar Ganguli	Librarian	Convenor
		3 Dr Subir Kumar Chowdhury	Asst. Prof. of Commerce	
		4 Sudhamoyee Kumar	Asst Prof of Philosophy	
		5 Jaydeep Singha	Asst Prof of Philosophy	
		6 Susovan Mondal	Asst Prof of Zoology	
		7 Supriya Saha	Asst Prof of English	
		8 Astin Samajpati	Asst Prof of Commerce	
		9 Dr Sadhan Kumar roy	Asst Prof of Chemistry	
		10 Samapti Rudra	SACT-II in Education	
		11 Sudeshna Pal	SACT-II in Botany	
		12 Ayananta Lohar	LDC	
		13 Students' Representative		
13	Grievance Redressal Cell	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Dr Subir Kumar Chowdhury	Asso. Prof. of Commerce	Convenor
		iii) Dr. P.S. De		
14	Central Purchase Committee	1 Dr Bappaditya Mandal	Principal	Chairperson
		2 Jayanta Dutta	Asso. Prof. of Commerce	
		3 Sk Moinul Hoque	Asst. Prof of Bengali	
		4 Subhasree Majumdar	Asst. Prof of Zoology	
		5 Subhendu Ruidas	Asst. Prof of Mathematics	
		6 Dr. Sadhan Kr. Roy	Asst. Prof. of Chemistry	
		7 Dr Manas Kumar Ganguli	Librarian	
		8 Anupam Mandal	Asst. Prof of Sanskrit	Convenor
		9 Ashis Pandit	Asst. Prof of Geography	
		10 Ramprasad Kanrar	Asst. Prof of Philosophy	
		11 Asoke Kr Gain	LDC	
		12 Ayananta Lohar	LDC	
15	Healthy Practices, Students' counselling & Students' Health Home sub-committee	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Ashis Pandit	Asst Prof of Geography	Convenor (Healthy Atm.)
		iii) Subhasree Majumdar (NSS)	Assistant Prof of Zoology	
		iv) Padmalochan Hansda	Assistant Prof of English	
		v) Biplob Banerjee		Convenor (Health Home)
		vi) Jhantu Bengal	SACT-II in Geography	Jt Convenor(Healthy Atm.)
		vii) Antara Konar	SACT-II in Sanskrit	Jt. Convenor-Acad. Counseling
		viii) Prushanta Khan	Guest faculty (from BKU MSW)	Convenor-Acad. Counseling
		ix) Sahil Bhuin (NCC)	SACT-II in English	Jt. Convenor (Health Home)
		x) Samar Ali Khan	Office	
		xi) Asis Pal	Office	
		xii) G.S Students' Union/council		When available
16	Research and Development Cell (RDC) & 3 sub-committees vide UGC letter 16/12/2022	1 Dr Bappaditya Mandal	Principal	Chairperson
		2 Dr Parthasarathi De	Asso Prof of Botany	Convenor
		3 Sub-Committee-1 Fin., Res. Prog. & Policy	Dr S. K. Choudhury (conv.), Dr R Saha, M. Kundu	
		4 Sub-Com -2 Collabo., Product & commercializ	Dr D Hens, Dr S Sanyal (Conv.), Dr. S. Basu	
		5 Sub-Com -3 IPR, Intellect & ethical Matters	S Majumdar, Juhiruddin Shaikh (Conv.), M. Sarkar	

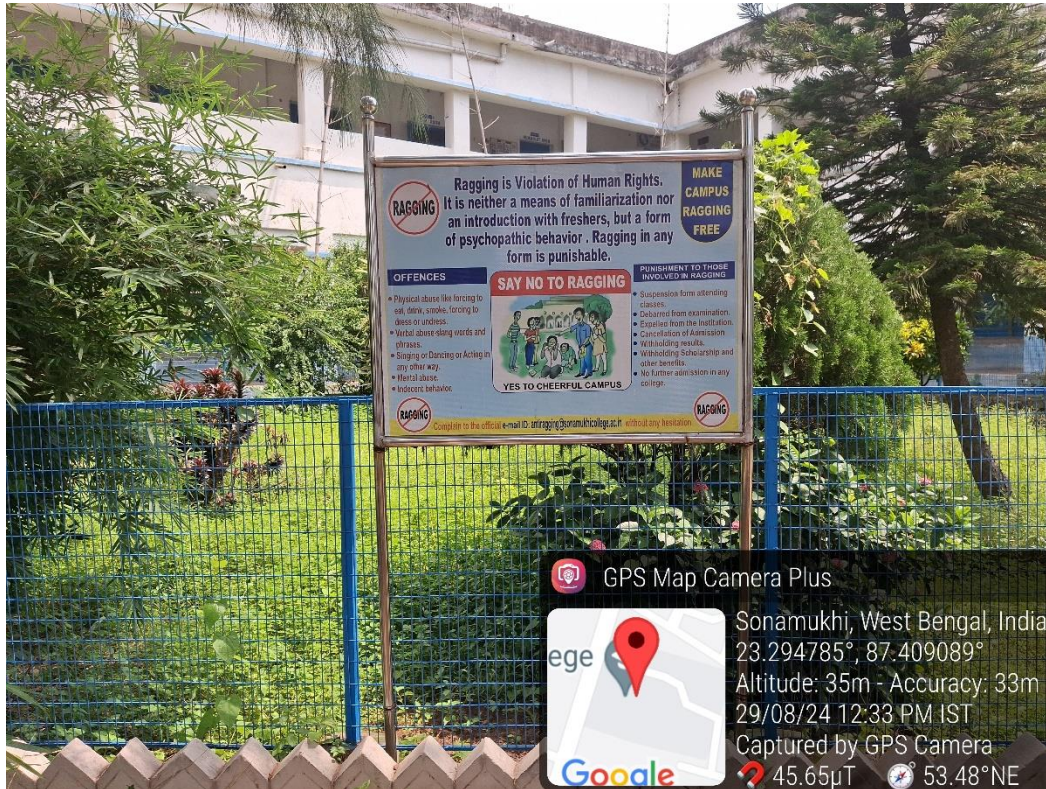
ATTESTED
 13/07/23
 Anantpur College
 Anantpur, Bankura

Sl. No. 13 Grievance redressal cell

Sl. No. 15 Healthy practices, student's counselling & student's health home sub-committee

Banners for awareness of all the stakeholders to maintain code of conduct

Banners on Anti-ragging



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INTERNAL COMPLAINTS COMMITTEE ON SEXUAL HARASSMENT

Internal Complaints Committee (ICC) on sexual harassment (as per Vishakha guidelines)

Sonamukhi College

The Honorable Supreme Court of India has defined 'sexual harassment' to include

- Physical contact and advances
- A demand or request for sexual favors
- Sexually colored remarks
- Showing pornography
- Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

It is important for women to protest against any behavior that they feel is unwanted and unacceptable. The Internal Complaints Committee (ICC) for Sexual Harassment of Sonamukhi College has been set up with the aim of providing women an appropriate complaint mechanism against unwelcome sexually determined behavior whether directly or by implication. All staff members and students are provided equal protection through this committee.

Lodging a Complaint

Complaints can be made through email to the official mail id of the ICC of the college (shikha@sonamukhicollege.ac.in). Complaints can be made directly by the person facing harassment or even by a third party. The Committee guarantees anonymity of complainants and all persons involved.

What action can be taken against the offender?

After it has been proved that the offender has indulged in sexual harassment in the work place, appropriate disciplinary actions may be taken against him, irrespective of his status in the institution (staff or student). Where such conduct amounts to a breach of law under the Indian Penal Code or under any other law, a complaint will be made to the appropriate authority for action in accordance with the law.



GPS Map Camera Plus



Sonamukhi, West Bengal, India

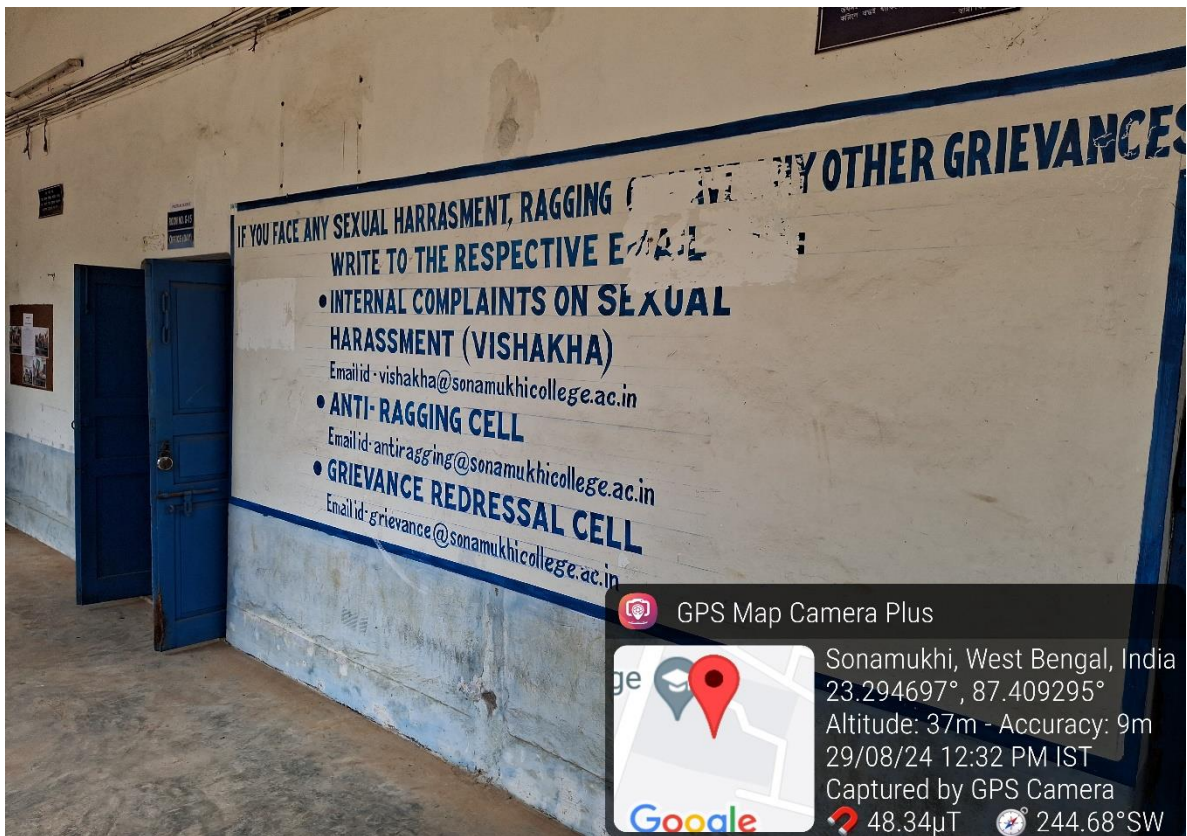
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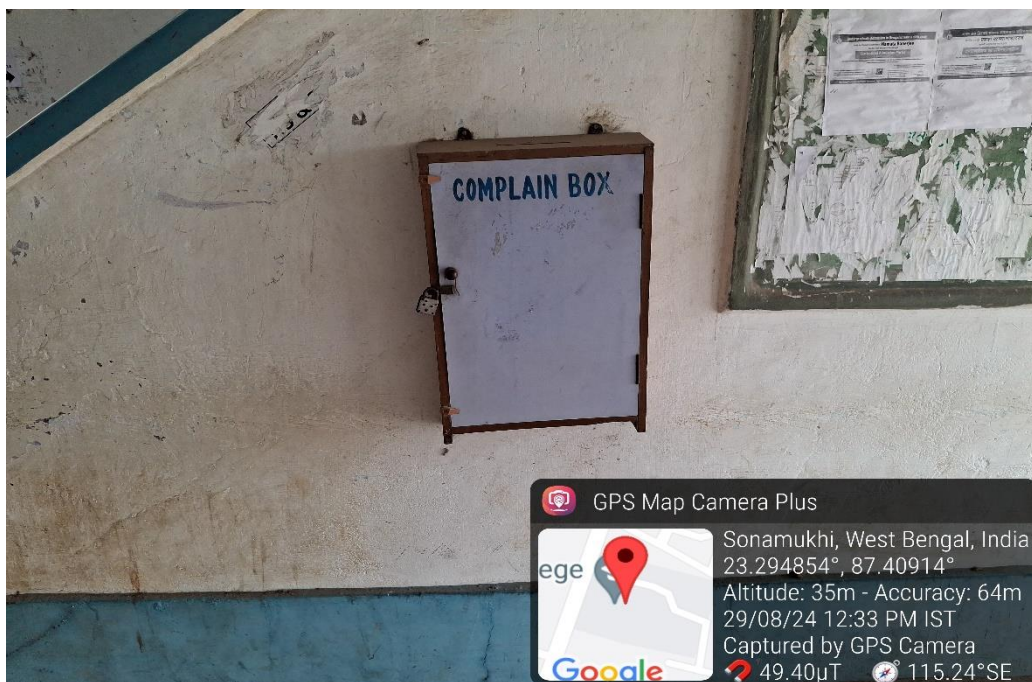
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Display of helpline mails and complain box



Display of Motivational Thoughts

